

## **DES MOINES PUBLIC LIBRARY DONATION GUIDELINES**

The Des Moines Public Library welcomes your donated books, audio books, DVDs, CDs, and magazines. These items will be sold in library Book Sales and all funds go back to the libraries to enhance programs and services. It is our practice not to add these donations to our collection.

If you would like a receipt for your donations, please ask a staff member. The library staff is not qualified to determine the value of your donation, but they can confirm the number and type of items you donated. It will be up to you to assign a value for tax purposes.

The Des Moines Public Library has established the following guidelines due to staffing time constraints and limited space:

### **Items the library accepts:**

- New and used books (in good condition)
- Blu-rays and DVDs
- Music CDs
- Audio books on CD
- Magazines (no older than 1 year)

### **Items the library does not accept:**

- Items that are not in good condition (Books that are yellowed, musty, moldy, smoky or damaged).
- Encyclopedias
- Magazines older than 1 year
- Textbooks
- Used workbooks or coloring books

We cannot accept clothing, housewares, furniture, or non-media items.

Please contact the following businesses for these types of donations:

D.A.V. at 515-262-4740

Goodwill at 515-265-5323

St. Vincent De Paul thrift store at 515-282-8327